



# City of San Diego Request for Council Action

## Originating Information:

Request Type:

To:  From (Originating Dept):

Date:

Primary Contact:  Primary Contact Phone & M.S.:

Secondary Contact:  Secondary Contact Phone & M.S.:

Subject:  Characters Remaining:

## Complete For Accounting Purposes:

| Fund     | Functional Area | Cost Center | General Ledger Acct | WBS or Internal Order | Capital Project No. | Amount |
|----------|-----------------|-------------|---------------------|-----------------------|---------------------|--------|
|          |                 |             |                     |                       |                     | 0.00   |
| Add Line |                 |             |                     |                       |                     |        |

Cost Summary:  
(If applicable)

This is a five-year grant from the National Institute of Justice (NIJ), and the funding flows through the California Emergency Management Agency. This grant varies year to year in the amount provided, but for the current grant period (January 1, 2010 through August 31, 2010) will provide \$74,467. These grant funds are directed at backlog reduction and efficiency improvement in the crime lab, and can be used for training expenses, overtime, supplies or equipment.

Characters Remaining:

## Council Approval of:

☒ Resolution(s) ☐ Ordinance(s) ☒ Agreement(s) ☐ Deed(s)

Specific Actions:

1. Authorizing the Mayor or his representative to make application to the National Institute of Justice, and to take all necessary actions to secure funding for an amount of \$74,467 in grant funds from the Paul Coverdell Forensic Science Improvement Act.
2. Authorize the Chief Financial Officer to establish a special interest-bearing fund for the grants, if required.
3. Authorizing the Chief Financial Officer to appropriate and expend up to \$74,467 or the actual amount of funding authorized by the National Institute of Justice, to provide forensic science training, overtime for backlog reduction, supplies and equipment.
4. Authorize the Chief of Police to administer and operate this program.
5. Authorize the Chief Financial Officer to accept up to \$74,467 or the actual amount of funding authorized by the National Institute of Justice if the grant funding is secured.

Characters Remaining:

## Additional Information: (This information will be available to the public)

Council District(s):  Characters Remaining:

Community Area(s):

Environmental Impact:  Characters Remaining:

Requests to the City Clerk:  Characters Remaining:

Other Notes:  Characters Remaining:

**NOTE:** Upon docketing a list of your attachments will be automatically included in the Other Notes section.

#### Docketing Questions and Information Requirements:

Does this action require a Noticed Public Hearing?

☐ Yes ☒ No

**NOTE:** Answer "No" if item only requires public notice due to Charter Section 99 (Contract or Agreement extending beyond 5 years)

Is approval of a contract, agreement, amendment or plans and specifications document part of this Council action?

☐ Yes ☒ No

Will this contract or agreement extend beyond five years?

☐ Yes ☒ No

Is a Consultant being retained through this item?

☐ Yes ☒ No

Will this item be heard at a Council Committee prior to City Council?

☒ Yes ☐ No

Has a Report to the City Council been prepared?

☐ Yes ☒ No

**NOTE:**

Information regarding ownership of companies doing business with the City in the form of contracts, leases, agreements, etc. must be submitted to the Docket Office prior to final docketing - Contact Docket Coordinator: 236-5594

#### Executive Summary Contents:

Requested Action:

Characters Remaining: 720

Request the City Council to approve and accept \$74,467 in federal funding from the National Institute of Justice to provide forensic science training, overtime for backlog reduction, supplies and equipment.

(Provide Concise Conversational Summary. Please do not duplicate the "Specific Actions" section)

Staff Recommendation:

Characters Remaining: 400

Approve Requested Actions

(Provide Concise Summary such as: "Approve Requested Actions" or "Consider Alternatives and provide direction")

Executive Summary:

Characters Remaining: 7000

EXECUTIVE SUMMARY OF ITEM BACKGROUND:

The crime laboratory of the San Diego Police Department consists of 63 employees. Ongoing training is essential to allow our criminalists, crime scene specialists and examiners to remain current in their field. This grant will be used to fund training and seminars which will provide continuing education and information on the latest developments in forensic science.

Grant funds will also be directed at backlog reduction and efficiency improvement in the crime lab. In addition, this grant will also provide funding for supplies and equipment.

FISCAL CONSIDERATIONS: None. All expenses resulting from this action are grant funded. There is no requirement for matching funds, and no requirement for continued expenditures or services once grant funding is depleted or terminated.

EQUAL OPPORTUNITY CONTRACTING INFORMATION (IF APPLICABLE): This action does not authorize entering into any contract or agreement; however, future contracts or agreements associated with this action will be subject to the City's Equal Opportunity Contracting (San Diego Ordinance No. 18173, Section 22.2701 through 22.2702) and Non-Discrimination in Contracting Ordinance (San Diego Municipal Code Sections 22.3501 through 22.3517)

PREVIOUS COUNCIL and/or COMMITTEE ACTION: Resolution Number R-298943 was

#### Council President

Tentative Noticed Hearing Date 1:

**NOTE:** These tentative noticed hearing dates are assigned by the Council President's Director of Legislative Affairs and is contingent upon timely submittal of docketing materials.

Tentative Noticed Hearing Date 2:

Tentative Noticed Hearing Date 3:

Characters Remaining: 300

Special Requests for the Council President's Director of Legislative Affairs:

#### Review & Approval Routing Comments:

**NOTE:** COMMENTS ARE NOT CONFIDENTIAL

Comments:

Characters Remaining: 0

Comments History:

Characters Remaining: 0

(9/1/2010 11:58:32 AM) Plank, Ed - Send to Originator for Change : please hold this item until it has been heard at committee, then update the previous action section to reflect the committee action, contact Ed Ketcham the committee secretary to obtain the Green Sheet, upload and attach it and then return this to me.

**Routing and Approvals:**

| Contributors/Reviewers:      | Contributors/Reviewers: | Approving Authority:   | Approver:        | Approval Complete:                  | Date Approved: |
|------------------------------|-------------------------|------------------------|------------------|-------------------------------------|----------------|
| Grants Administration        | Liaison Office          | Originating Department | Ramirez, David   | <input checked="" type="checkbox"/> | 6/15/2010      |
| Comptroller                  |                         | CFO                    |                  | <input type="checkbox"/>            |                |
| Environmental Analysis       |                         | Deputy Chief           |                  | <input type="checkbox"/>            |                |
| Equal Opportunity Contractin |                         | C.O.O.                 | Goldstone, Jay   | <input checked="" type="checkbox"/> | 8/3/2010       |
| Financial Management         |                         | City Attorney          | Hemmerling, John | <input checked="" type="checkbox"/> | 8/31/2010      |

**COUNCIL ACTION**  
**EXECUTIVE SUMMARY SHEET**  
CITY OF SAN DIEGO

DATE: 06/14/2010

ORIGINATING DEPARTMENT: Police Department

SUBJECT: Paul Coverdell Forensic Science Improvement Act

COUNCIL DISTRICT(S): All

CONTACT/PHONE NUMBER: Michael Grubb/619-531-2579, MS 725

**REQUESTED ACTION:**

Request the City Council to approve and accept \$74,467 in federal funding from the National Institute of Justice to provide forensic science training, overtime for backlog reduction, supplies and equipment.

**STAFF RECOMMENDATION:**

Approve Requested Actions

**EXECUTIVE SUMMARY OF ITEM BACKGROUND:**

The crime laboratory of the San Diego Police Department consists of 63 employees. Ongoing training is essential to allow our criminalists, crime scene specialists and examiners to remain current in their field. This grant will be used to fund training and seminars which will provide continuing education and information on the latest developments in forensic science.

Grant funds will also be directed at backlog reduction and efficiency improvement in the crime lab. In addition, this grant will also provide funding for supplies and equipment.

**FISCAL CONSIDERATIONS:** None. All expenses resulting from this action are grant funded. There is no requirement for matching funds, and no requirement for continued expenditures or services once grant funding is depleted or terminated.

**EQUAL OPPORTUNITY CONTRACTING INFORMATION (IF APPLICABLE):** This action does not authorize entering into any contract or agreement; however, future contracts or agreements associated with this action will be subject to the City's Equal Opportunity Contracting (San Diego Ordinance No. 18173, Section 22.2701 through 22.2702) and Non-Discrimination in Contracting Ordinance (San Diego Municipal Code Sections 22.3501 through 22.3517)

**PREVIOUS COUNCIL and/or COMMITTEE ACTION:** Resolution Number R-298943 was adopted on March 8, 2004. The resolution and copy of the grant application are on file at the City Clerk's office.

**COMMUNITY PARTICIPATION AND PUBLIC OUTREACH EFFORTS:**

**KEY STAKEHOLDERS AND PROJECTED IMPACTS:**

Ramirez, David  
Originating Department

Goldstone, Jay  
Deputy Chief/Chief Operating Officer

|   |                |   |   |  |      |
|---|----------------|---|---|--|------|
| <b>REQUEST FOR COUNCIL ACTION</b>   |                |   |   | CERTIFICATE NUMBER<br>(FOR COMPTROLLER'S USE ONLY) |      |
| CITY OF SAN DIEGO   |                |   |   | n/a  |      |
| TO:<br>CITY COUNCIL   |                | FROM (ORIGINATING DEPARTMENT):<br>Police Department |   | DATE:<br>06/14/2010                                |      |
| SUBJECT: Paul Coverdell Forensic Science Improvement Act  |                |   |   |  |      |
| PRIMARY CONTACT (NAME, PHONE):<br>Michael Grubb, 619-531-2579, MS 725   |                |   | SECONDARY CONTACT (NAME, PHONE):<br>Gale Mosher, 619-531-2578, MS 725 |  |      |
| COMPLETE FOR ACCOUNTING PURPOSES  |                |   |   |  |      |
| FUND  |                |   |   |  |      |
| DEPT / FUNCTIONAL AREA  |                |   |   |  |      |
| ORG / COST CENTER   |                |   |   |  |      |
| OBJECT / GENERAL LEDGER ACCT  |                |   |   |  |      |
| JOB / WBS OR INTERNAL ORDER   |                |   |   |  |      |
| C.I.P./CAPITAL PROJECT No.  |                |   |   |  |      |
| AMOUNT  | 0.00           | 0.00  | 0.00  | 0.00   | 0.00 |
|   |                |   |   |  |      |
| FUND  |                |   |   |  |      |
| DEPT / FUNCTIONAL AREA  |                |   |   |  |      |
| ORG / COST CENTER   |                |   |   |  |      |
| OBJECT / GENERAL LEDGER ACCT  |                |   |   |  |      |
| JOB / WBS OR INTERNAL ORDER   |                |   |   |  |      |
| C.I.P./CAPITAL PROJECT No.  |                |   |   |  |      |
| AMOUNT  | 0.00           | 0.00  | 0.00  | 0.00   | 0.00 |
| COST SUMMARY (IF APPLICABLE): This is a five-year grant from the National Institute of Justice (NIJ), and the funding flows through the California Emergency Management Agency. This grant varies year to year in the amount provided, but for the current grant period (January 1, 2010 through August 31, 2010) will provide \$74,467. These grant funds are directed at backlog reduction and efficiency improvement in the crime lab, and can be used for training expenses, overtime, supplies or equipment. |                |   |   |  |      |
| ROUTING AND APPROVALS   |                |   |   |  |      |
| CONTRIBUTORS/REVIEWERS:   |                | APPROVING AUTHORITY                                 | APPROVAL SIGNATURE  | DATE SIGNED  |      |
| Grants Administration   | Liaison Office | ORIG DEPT.  | Ramirez, David  | 6/15/2010  |      |
| Comptroller   |                | CFO   |   |  |      |
| Environmental Analysis  |                | DEPUTY CHIEF  |   |  |      |
| Equal Opportunity Contracting   |                | COO   | Goldstone, Jay  | 8/3/2010   |      |
| Financial Management  |                | CITY ATTORNEY                                       |   |  |      |
|   |                | COUNCIL PRESIDENTS OFFICE                           |   |  |      |

|  |   |                                       |  |                                  |
|--|---|---------------------------------------|--|----------------------------------|
| PREPARATION OF:  | <input checked="" type="checkbox"/> RESOLUTIONS                                       | <input type="checkbox"/> ORDINANCE(S) | <input checked="" type="checkbox"/> AGREEMENT(S) | <input type="checkbox"/> DEED(S) |
| <p>1. Authorizing the Mayor or his representative to make application to the National Institute of Justice, and to take all necessary actions to secure funding for an amount of \$74,467 in grant funds from the Paul Coverdell Forensic Science Improvement Act.</p> <p>2. Authorize the Chief Financial Officer to establish a special interest-bearing fund for the grants, if required.</p> <p>3. Authorizing the Chief Financial Officer to appropriate and expend up to \$74,467 or the actual amount of funding authorized by the National Institute of Justice, to provide forensic science training, overtime for backlog reduction, supplies and equipment.</p> <p>4. Authorize the Chief of Police to administer and operate this program.</p> <p>5. Authorize the Chief Financial Officer to accept up to \$74,467 or the actual amount of funding authorized by the National Institute of Justice if the grant funding is secured.</p> |   |                                       |  |                                  |
| STAFF RECOMMENDATIONS:   |   |                                       |  |                                  |
| Approve Requested Actions  |   |                                       |  |                                  |
| SPECIAL CONDITIONS (REFER TO A.R. 3.20 FOR INFORMATION ON COMPLETING THIS SECTION)   |   |                                       |  |                                  |
| COUNCIL DISTRICT(S):   | All   |                                       |  |                                  |
| COMMUNITY AREA(S):   | All   |                                       |  |                                  |
| ENVIRONMENTAL IMPACT:  | This activity is not subject to CEQA pursuant to CEQA Guidelines Section 15060(c)(2). |                                       |  |                                  |
| CITY CLERK INSTRUCTIONS:   |   |                                       |  |                                  |

DOCKET SUPPORTING INFORMATION  
CITY OF SAN DIEGO  
**EQUAL OPPORTUNITY CONTRACTING PROGRAM EVALUATION**

DATE: June 23, 2010

SUBJECT: Paul Coverdell Forensic Science Improvement Act

**GENERAL CONTRACT INFORMATION**

Recommended Agency: National Institute of Justice

This Action: \$74,467

Funding Source: Federal – via California Emergency Management Agency

**SUBCONSULTANT PARTICIPATION**

No subconsultant participation on this action.

**EQUAL EMPLOYMENT OPPORTUNITY COMPLIANCE**

Equal Opportunity Required.

This action does not authorize entering into any contract or agreement; however, future contracts or agreements associated with this action will be subject to the City's Equal Opportunity Contracting (San Diego Ordinance No. 18173, Section 22.2701 through 22.2702) and Non-Discrimination in Contracting Ordinance (San Diego Municipal Code Sections 22.3501 through 22.3517)

**ADDITIONAL COMMENTS**

This action requests authorization to apply to the National Institute of Justice, secure grant funds, and to administer and operate the program.

JLR



RESOLUTION NUMBER R-\_\_\_\_\_

DATE OF FINAL PASSAGE \_\_\_\_\_

A RESOLUTION OF THE COUNCIL OF THE CITY OF  
SAN DIEGO AUTHORIZING THE MAYOR OR HIS  
REPRESENTATIVE TO APPLY FOR, ACCEPT,  
APPROPRIATE, AND EXPEND \$74,467 IN GRANT FUNDS  
FROM THE NATIONAL INSTITUTE OF JUSTICE UNDER  
THE PAUL COVERDELL FORENSIC SCIENCE  
IMPROVEMENT ACT GRANTS PROGRAM TO PROVIDE  
FORENSIC SCIENCE TRAINING, OVERTIME FOR  
BACKLOG REDUCTION, SUPPLIES, AND EQUIPMENT.

WHEREAS, the United States Department of Justice, National Institute of Justice  
provides grant funds to State and local governments to improve the quality and timeliness of  
forensic science and medical examiner services, to eliminate backlog in the analysis of forensic  
evidence, and to train forensic laboratory personnel; and

WHEREAS, the San Diego Police Department (Department) wishes to apply for, and if  
selected, to accept and expend grant funds from the National Institute of Justice under the  
Paul Coverdell Forensic Science Improvement Act Grants Program (Coverdell Program) to fund  
trainings and seminars in forensic science for criminalists, crime scene specialists, and  
examiners; and

WHEREAS, the grant funds will also be directed at backlog reduction and improve  
efficiency in the crime laboratory, and fund supplies and equipment; NOW, THEREFORE,

BE IT RESOLVED, by the Council of the City of San Diego, that the Mayor or his  
representative is authorized, for and on behalf of the City, to apply for and to take all necessary  
actions to secure funding for an amount of \$74,467 in grant funds from the National Institute of  
Justice under the Coverdell Program.

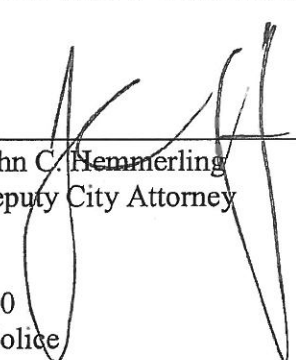
BE IT FURTHER RESOLVED, that the Chief Financial Officer is authorized to accept, appropriate, and expend an amount up to \$74,467 in grant funds, or the actual amount of funding authorized by the National Institute of Justice if the grant funding is secured, under the Coverdell Program, including any amendments, extensions, renewals, or subsequent funding for a period of up to five years, provided funding is made available by the U.S. Department of Justice, to provide forensic science training, overtime for backlog reduction, supplies, and equipment.

BE IT FURTHER RESOLVED, that the Chief Financial Officer is authorized to establish a special interest-bearing fund for the grant, if required.

BE IT FURTHER RESOLVED, that the Chief of Police is authorized to administer and operate the Coverdell Program.

APPROVED: JAN I. GOLDSMITH, City Attorney

By

  
\_\_\_\_\_  
John C. Hemmerling  
Deputy City Attorney

JCH:aml  
08/30/2010  
Or.Dept:Police

I hereby certify that the foregoing Resolution was passed by the Council of the City of San Diego, at this meeting of \_\_\_\_\_.

ELIZABETH S. MALAND  
City Clerk

By \_\_\_\_\_  
Deputy City Clerk

Approved: \_\_\_\_\_  
(date)

\_\_\_\_\_  
JERRY SANDERS, Mayor

Vetoed: \_\_\_\_\_  
(date)

\_\_\_\_\_  
JERRY SANDERS, Mayor

## Grubb, Michael

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**From:** Darren Tsang [Darren.Tsang@calema.ca.gov]  
**Sent:** Tuesday, July 20, 2010 2:48 PM  
**To:** Alison Henderson; Allena Portis; Annie-Marie Toensing; Benny Del Re; Chris Coleman; Christopher Lee ; Connie Hitch; Daniel Perea; Don Tapper; Donna Meixner; Elana Quinones; Erin Trujillo; Jan Homen; Jill Spriggs; Jim Granucci; Juan Gomez; Lynn Willers; Marc Ampil; Martha Blake; Mary Gibbons; Michael Parigian; Grubb, Michael; Nadine Braudaway; Paul Holes; Randy Soulard; Renee Artman; Robert Jarzen; Shelia Darling; Steve Johnson; Steven Hayes; Steven Secofsky; Thomas Nasser; Tracy Silas; Vernon Kyle; Yvette Sanchez-Owens; Yvonne Perez  
**Subject:** 09FSIA Extensions  
**Attachments:** GA%20Amend%202-213.pdf; GA%20Mod%202-223.pdf

Good Afternoon Coverdell Projects,

As most of you are aware, the end of your 08FSIA and 09FSIA funds approaches in just over a month on August 31, 2010. As a last courtesy to those agencies that still need "a little bit more time" to spend their remaining 09FSIA funds, three-month extensions will be granted to Coverdell Recipients - **09FSIA funds only**. This would extend your 09FSIA funds to end on November 30, 2010 with the Final 201 due to Cal EMA by December 31, 2010. This Special Condition will reduce your liquidation period to zero days.

For those agencies that wish to extend their 09FSIA funds, I must receive your **signed** amendment paperwork (Amendment Form, Modification Form, and if necessary, Budget Pages) **NO LATER THAN TUESDAY, AUGUST 03, 2010**. For those that do not wish to extend their award and can fully expend their 09FSIA funds by August 31, 2010, are awarded with less paperwork and less headache with concurrent funding.

Any 09FSIA funds not claimed by December 31, 2010 will be disencumbered. Also, be advised that no extensions will be granted for the 2010 Coverdell Program.

I have attached Amendment and Modification forms with the extension language pre-filled. Please use these forms if you will be requesting an extension.

Lastly, as always, I am available for any questions or assistance. Thank you for all your great work and dedication to helping our State become a safer place to live.

Darren Tsang  
Crime Suppression Section  
California Emergency Management Agency  
(916) 324.9199  
(916) 323.1756 FAX  
[darren.tsang@calema.ca.gov](mailto:darren.tsang@calema.ca.gov)